MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

Generated: 18-Nov-2026

Course Profile Document

Project Management

Participatory Methods to Development Projects (ERP)

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2547	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

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Course Overview

The approach can be used in identifying needs, planning, monitoring or evaluating projects and programmes. Whilst a powerful consultation tool, it offers the opportunity to go beyond mere consultation and promote the active participation of communities in the issues and interventions that shape their lives. More traditional, extractive research tends to ‘consult’ communities and then take away the findings for analysis, with no assurance that they will be acted on.

In contrast, PLA tools combine the sharing of insights with analysis and, as such, provide a catalyst for the community themselves to act on what is uncovered. The approach has been used, traditionally, with rural communities in the developing world. There it has been found extremely effective in tapping into the unique perspectives of the rural poor, helping to unlock their ideas not only on the nature and causes of the issues that affect them, but also on realistic solutions. It enables local people to share their perceptions and identify, prioritise and appraise issues from their knowledge of local conditions. By utilising visual methods and analytical tools, PLA enables all community members to participate, regardless of their age, ethnicity or literacy capabilities.

Course Outcomes

- Define Participatory Approaches
- Explain the purpose of Participatory Approaches
- Identify types of Participatory Approaches
- Identify target areas/ Groups for participatory methods
- Define project identification.
- Justify purpose of project identification
- State the stages of project identification
- Define planning
- Justify the purpose of planning
- Decide on appropriate planning methods
- Decide on appropriate follow ups on planned activities
- Define monitoring and evaluation
- Explain the purpose monitoring & evaluation

Course Outline / Curriculum

Introduction to Course

- Objective setting: sharing our expectations
- Defining our terms : Project / Participatory/ Planning and management
- Experience sharing/problem solving

Project management and Participatory development

- Overview of Project Management and Project Life Cycle (PLC)
- Overview of Participatory development philosophies and approaches
- Show does that “fit’ together??? (small group exercise)

Participatory Project Inception and design

- How tbuild on people’s wish for change (initiating)
- How tensure collective contributions
- How tidentify resources needed: existing skills and assets, external input (planning)

Key elements of a Project Plan

- Description; Confirmation; Tracking
- Constructing the action plan on existing assets

Participatory Project Implementation

- Keeping people’s agency at the heart of the action
- Identifying risks, alleviating them

Managing the action while keeping participation

- Managing resources: human, in-kind, financial
- Some tools, methodologies / case study

Project Follow-up and monitoring

- Strategies for ongoing participatory assessment
- Tracking Changes, Confirming plan
- When Change is needed: adjusting the course of action

Participatory Project Evaluation

- Why da Project evaluation?
- Evaluate what and for whom: accountability vs learning
- Revisiting the Change expected
- Learning and communications
- How tframe and use the learning
-

Reporting and Communicating about the project

Target Audience

- Programme and project managers in the private and public sector
- Practitioners who would like to gain a better understanding of project management
- Employees who wish to improve their marketability in the market and strengthen their knowledge

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairobi,
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flex

Organisation-Based Training

Magna Skills can also arrangededicated in-house training forministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Participatory Methods to Development Projects (ERP)
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____