MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Accounting, Finance and Budgeting

Internal Auditing and Accountability

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2600	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course **View Online Course Page**

Course Overview

The Internal Auditing and Accountability course offered by Magna Skills is tailored to provide participants with comprehensive training in internal auditing practices and principles. This course is designed to equip professionals with the necessary knowledge and skills to effectively conduct internal audits, assess organizational controls, and ensure accountability within their respective organizations. Participants will learn the fundamentals of internal auditing methodologies, risk assessment techniques, and best practices for promoting transparency and accountability.

Course Outcomes

1. **Understanding Internal Audit Principles:** Gain insights into the role and importance of internal auditing in organizational governance, risk management, and control processes.
2. **Internal Audit Methodologies:** Learn the fundamental principles, standards, and methodologies of internal auditing, including the Institute of Internal Auditors (IIA) standards and COSO framework.
3. **Risk Assessment and Management:** Develop proficiency in conducting risk assessments to identify and prioritize key risks facing the organization, and implement risk management strategies to mitigate identified risks.
4.

Audit Planning and Execution: Learn how to plan, execute, and report on internal audit engagements effectively, including scoping, testing, documentation, and reporting phases.

5. **Control Evaluation and Testing:** Understand the process of evaluating and testing internal controls to ensure compliance with organizational policies, procedures, and regulatory requirements.

Course Outline / Curriculum

Module 1: Introduction to Internal Auditing

- Role and importance of internal auditing in organizational governance
- Overview of internal auditing standards and best practices

Module 2: Internal Audit Methodologies

- Institute of Internal Auditors (IIA) standards and Code of Ethics
- COSO framework and its relevance to internal auditing

Module 3: Risk Assessment and Management

- Identifying, assessing, and prioritizing organizational risks
- Developing risk management strategies and action plans

Module 4: Audit Planning and Execution

- Planning and scoping internal audit engagements
- Conducting fieldwork, testing, and evidence gathering

Module 5: Reporting and Communication

- Reporting findings and recommendations to stakeholders
- Communicating effectively with audit clients and management

Module 6: Control Evaluation and Testing

- Evaluating internal controls and control environments
- Testing controls for effectiveness and compliance

Module 7: Audit Evidence and Documentation

- Collecting, analyzing, and documenting audit evidence
- Maintaining audit workpapers and documentation

Module 8: Fraud Risk Management

- Identifying fraud risks and red flags
- Implementing fraud detection and prevention measures

Module 9: Internal Audit Quality Assurance

- Quality assurance and improvement program (QAIP)
- Monitoring and assessing the effectiveness of internal audit activities

Module 10: Emerging Trends and Best Practices

- Emerging trends in internal auditing and accountability
- Best practices for enhancing transparency and accountability within organizations

The Internal Auditing and Accountability course equips participants with the knowledge and skills required to perform effective internal audits, assess organizational controls, and promote accountability within their organizations. Through a blend of theoretical learning, practical case studies, and interactive discussions, participants will develop the expertise needed to contribute to organizational success by enhancing governance, risk management, and control processes.

Target Audience

Delegates with some experience in auditing, junior auditors or professionals from finance or other departments looking to develop a focused and best practices approach and techniques to the internal audit function, supervisors and managers who are interested in updating, upgrading, and refreshing their knowledge in internal audit.

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairobi,
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flex

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Internal Auditing and Accountability
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____