MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Accounting, Finance and Budgeting

Advanced Financial Management for Donor Funded Projects

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2605	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

View Online Course Page

Course Overview

This customised Magna Skills programme equips finance professionals, project managers and grants officers with advanced skills to plan, manage and account for donor-funded resources effectively.

The programme covers project budgeting, grant financial administration, expenditure control, procurement oversight, financial reporting and audit preparation. Participants will learn to translate funding agreements into practical financial controls, assess expenditure eligibility and maintain reliable records that support donor accountability and project delivery.

Through practical exercises and realistic project scenarios, participants will develop budgets, analyse financial performance, reconcile project accounts and prepare donor reports. The programme incorporates Excel-based analysis and responsible AI-assisted workflows to improve efficiency while maintaining confidentiality, accuracy and professional oversight.

Course Outcomes

- Interpret funding agreements and establish financial management arrangements aligned with donor requirements.
- Develop project budgets, cash flow forecasts and funding requests linked to planned activities.
- Apply effective controls over expenditure, procurement, payments and project assets.
- Prepare accurate financial reports, reconciliations and supporting schedules for donors and management.
- Manage financial risks, prepare for audits and complete project financial closure.

Course Outline / Curriculum

1. **Financial Reporting and Donor Compliance in Donor-Funded Projects**
2. **Risk-Based Financial Management, Internal Controls and Fraud Prevention in Donor-Funded Projects**
   This advanced module is designed for experienced finance professionals managing donor-funded projects. It focuses on developing practical skills to identify, assess, and mitigate financial risks throughout the project lifecycle. Participants will learn how to ...

Target Audience

- **Non-finance managers** of small to medium-sized NGOs who want to improve their knowledge of financial management and are committed to integrating financial management into programme management.
- **Finance staff** of small to medium-sized NGOs interested in applying their skills and knowledge to implement appropriate finance systems and broaden their knowledge on strategic financial management issues.
- **Programme managers** in international NGOs who advise and support local NGO partners.

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairob
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flexib

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Advanced Financial Management for Donor Funded Projects
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____