MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Environmental, Urban and Regional Planning

Disaster Preparedness and Management

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2622	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course **View Online Course Page**

Course Overview

The principle aim of this course isto train individuals in public and private institutions in various issues relating to Disaster Management. Special emphasis is placed on the specific disaster profile of each region/province and issues relating to vulnerability and risk assessment, prevention, mitigation, preparedness, rehabilitation and reconstruction and relevant legislation.

Course Outcomes

- Educating the community and the public on disaster mitigation to ensure adequate, timely, appropriate and efficient response to disaster situations.
- To achieve these objectives, volunteers undergo training in First Aid, CPR, Fire Training, Domestic Water Purification, Water and Sanitation, Health and Hygiene Promotion, Disaster Preparedness and Relief.
- Ensuring essential stock and resources are identified and available to support all Provinces when disaster strikes.
- Affiliation to Provincial and District Disaster Management advisory forums to ensure updated disaster notifications, training and strategy at all times.

Course Outline / Curriculum

Introduction to Disaster Management and Business Continuity

- Overview of Disaster Management
- Disasters and Development
- Disaster Preparedness
- History, Policy and Legislation

Institutional Capacity

- Policy, Direction, Planning and Funding
- Disaster Management Responsibilities
- Joint Consultation and Co-operation
- Disaster Management Centre
- Communication and Information Management

Risk Assessment and Monitoring

- Risk Assessment
- Risk Profile
- Risk Monitoring
- Dissemination of Information
- Quality Control

Risk Reduction Planning and Implementation

- Planning
- Defining and Prioritising Projects
- Scoping and Development of Risk Reduction Plans, Projects and Programmes
- Integration into IDPs
- Implementing Projects

Operational Response and Recovery

- Preparedness and Early Warning System
- Disaster Assessment, Declaration Process and Mobilisations
- Disaster Response
- Disaster Recovery
- Reconstruction and Rehabilitation

Awareness, Education, Training and Research

- Disaster Awareness
- Non-accredited Training and Education Programmes
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Accredited Education and Training Programmes

- Media Relationship Management
- Establishing Mechanisms for Research, Information Provision and an Advisory Service

Monitoring Evaluation and Improvement

- Performance Audits, Self-Assessments and Peer Reviews
- Monitoring of Incidents and Significant Events
- Exercises and Drills
- Annual Reporting and Report Writing
- Maintenance and Improvement

Management

- Programme and Project Management
- Financial Management

Target Audience

- Disaster and risk managers
- Development o cials
- Departmental line-functions paramedics
- 107 centre personnel
- Fire department personnel
- Police o cers health o cials
- T cipal security personnel
- Town planners
- NGOs
- CBOs
- Private security and rescue companies
- Councillors

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templatesand methods they canapply immediately atwork.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability andservice delivery.

Sponsor-Friendly

This document isdesigned to helpsupervisors, HR units andsponsors approve delegate participation quickly.

ProfessionalRecognition

Delegates receivetraining documentationand a certificate ofcompletion aftersuccessful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa

Vic Falls, Zimbabwe

Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda

Kampala, Uganda

Nairob

Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana

Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning

Remote Teams

Flexib

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite

Custom Dates

Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online

View Full Course Page

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Disaster Preparedness and Management
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____