

**NGO Management and Policy Development**

# Building finance capacity: training for trainers

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE

**MSD2734**

DELIVERY

**Online / Face-to-Face**

DURATION

**Flexible**

PREPARED FOR

**Organisation Approval**[Register for this Course](#)[View Online Course Page](#)

## Course Overview

Magna Skills proudly presents the Building Finance Capacity: Training for Trainers course, designed for professionals aspiring to become effective finance trainers and educators. This program focuses on building the capacity of trainers to impart financial knowledge and skills, ensuring that they are equipped to deliver impactful and engaging training sessions.

## Course Outcomes

Upon completion of the course, participants will:

- Master Financial Concepts:**
  - Develop a deep understanding of fundamental financial concepts.
  - Acquire comprehensive knowledge to effectively teach financial principles.
- Effective Training Techniques:**
  - Learn and apply effective training methodologies and techniques.
  - Enhance communication skills for conveying financial concepts clearly.
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### **Curriculum Development:**

- Design and develop a structured and engaging financial training curriculum.
- Understand the importance of tailoring content to the needs of diverse learners.

4.

### **Interactive Training Delivery:**

- Gain skills in delivering interactive and participatory training sessions.
- Foster a collaborative and engaging learning environment.

5.

### **Assessment and Feedback:**

- Develop effective assessment tools to measure participants' understanding.
- Provide constructive feedback to enhance learning outcomes.

# Course Outline / Curriculum

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## **Module 1: Financial Fundamentals for Trainers**

- In-depth understanding of key financial concepts
- Adapting financial knowledge for diverse audiences

## **Module 2: Effective Training Techniques**

- The art and science of effective training
- Communication strategies for financial trainers

## **Module 3: Curriculum Development for Financial Training**

- Designing a comprehensive and structured financial training curriculum
- Tailoring content to meet the needs of different learners

## **Module 4: Interactive Training Delivery**

- Techniques for delivering interactive and engaging financial training sessions
- Encouraging participation and collaboration among learners

## **Module 5: Assessment Tools and Techniques**

- Developing effective assessment tools for evaluating participants' understanding
- Continuous assessment strategies for ongoing improvement

## **Module 6: Providing Constructive Feedback**

- The importance of feedback in the learning process
- Strategies for delivering constructive and impactful feedback

## **Module 7: Technology in Financial Training**

- Integrating technology for enhanced financial training
- Leveraging digital tools for interactive learning experiences

## **Module 8: Case Studies and Practical Applications**

- Analyzing real-world financial training scenarios
- Applying course concepts to practical training situations

## **Module 9: Mentoring and Coaching Skills for Trainers**

- Developing mentoring and coaching skills to support learners
- Creating a supportive and inclusive learning environment

**Module 10: Continuous Improvement in Training Practices** - Establishing mechanisms for continuous improvement - Implementing feedback loops for ongoing enhancement

This course is designed for individuals interested in becoming effective financial trainers, educators, or facilitators. Through a combination of theoretical knowledge, practical applications, and interactive learning experiences,

participants will gain the skills and confidence needed to deliver impactful financial training sessions.

## Target Audience

Building finance capacity: training for trainers

## Key Course Benefits

### Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

### Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

### Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

### Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

## Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

### Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa Vic Falls, Zimbabwe

Livingstone, Zambia

### East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda Kampala, Uganda Nairobi

Zanzibar, Tanzania

### West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana Port Louis, Mauritius

### International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

### Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning Remote Teams Flexit

### Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite Custom Dates Group Training

## Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

[Register / Apply Online](#)

[View Full Course Page](#)

## About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

[Government Training](#)

[NGO Capacity Building](#)

[Corporate Workshops](#)

[Online Learning](#)

[Face-to-Face Training](#)

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## Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

<b>Organisation / Department</b>	
<b>Delegate Name(s)</b>	
<b>Approved Course</b>	Building finance capacity: training for trainers
<b>Preferred Delivery Mode</b>	<input type="checkbox"/> Online <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Organisation-Based Training
<b>Preferred Training Venue /Date</b>	
<b>Estimated Number ofDelegates</b>	
<b>Budget / Vote Number</b>	
<b>Contact Person</b>	
<b>Email / Mobile</b>	

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Authorised Name

Signature / Stamp

Date

Prepared by Magna Skills Development Institute | Training Coordinator: Denis Wunganayi

Register: <https://www.magnaskills.com/applyadd?c=2734> | Course Page: <https://www.magnaskills.com/course/2734> | WhatsApp: +27 63 007 9022

This document is intended to support course review, sponsorship approval, delegate nomination and organisational training planning.