

**Safety, Health and Environment (SHE)**

# Risk assessment and control

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE

**MSD2745**

DELIVERY

**Online / Face-to-Face**

DURATION

**Flexible**

PREPARED FOR

**Organisation Approval**[Register for this Course](#)[View Online Course Page](#)

## Course Overview

Our training is very workplace specific. We will look at your risk assessment processes and the hazards that are specific to your workplace. We will cover different methods of risk controls and the various consequences and categories of risk. We will examine the hierarchy of hazard controls as well as devising tailored risk reduction strategies.

During the course we will complete several practical risk assessments and look at different methods for risk elimination and risk control. We will complete many of the practical tasks in a group environment on actual work tasks that company personnel undertake.

## Course Outcomes

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- Demonstrate an understanding of employers' and employees' responsibilities under the Management of Health & Safety at Work Regulations
- Carry out the risk assessment process by recognising and quantifying common hazards in the workplace.
- WHS legislation overview concerning risk assessments
- Risk assessment process
- Risk Assessment
- Roles and responsibilities of management and employees
- Case studies from industry
- Hazard identification
- Risk identification and assessment
- Control measure suitability and risk reduction
- Personal interpretation of risk
- Qualitative and quantitative measurements of risk
- Residual risk ratings and residual risk reduction strategies
- Hierarchy of hazard controls
- Worksite policy and procedures
- Consultation as part of the risk assessment process

# Course Outline / Curriculum

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## Introduction to Health and Safety Legislation

- Identify and list legislation relating to risk assessment
- State the main causes of injuries and ill health and the need for their prevention;
- State the main costs of accidents and ill health to employers, employees and society;
- Define the terms 'accident' and 'occupational health and safety';
- Explain what is meant by the term 'accident triangle' and the need to report, investigate and prevent near misses/minor accidents as part of an overall accident prevention strategy;
- State that health and safety is affected by occupational, environmental and human factors, with examples.

## Principles of Risk Assessment

- List the reasons for using risk assessment;
- Describe what is meant by the term 'risk assessment';
- Define the terms 'hazard', 'risk' and 'control measure' and give examples of each;
- State how the extent of risks can be quantified and describe at least one method for rating or prioritising risks;
- Describe the necessary skills of a risk assessor and give examples of personnel who should be involved in a risk assessment programme

## The Health and Safety at Work act

- Explain employers' and employees' responsibilities under the Health and Safety at Work Act
- Introduction to the Management of Health and Safety at Work Regulations
- Explain employers' and employees' responsibilities under the Management of health and Safety at Work Regulations

## The Risk Assessment Process

- Define the terms "hazard", "consequence" and "likelihood"
- List common hazards
- Demonstrate how to quantify risk
- Understand the risk assessment process
- Demonstrate an ability to complete a risk assessment

## Risk Control Management

- Explain the hierarchy of control measures
- Explain when a risk assessment should be reviewed
- Conducting a Risk Assessment
- Complete a risk assessment

## Assessment Of All Identified Risks

- How analysis of each risk converts the statement of the risk into decision making information
- Process of analysing each risk

Assessment of each risk

- Using a Risk Assessment Matrix
- Determining whether a risk is high, medium or low level

### **Risk Monitoring & Control**

- Monitoring and controlling each risk
- Limit Testing Method
- The frequency of monitoring & controlling risks
- Communicating the results of monitoring the risks
- Managing stakeholders perceptions
- Tracking changes in risks

## **Target Audience**

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It is particularly useful for managers and supervisors but it will be equally beneficial to individual workers, team leaders, technicians, engineers or any other personnel contributing to the risk assessment process.

## **Key Course Benefits**

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### **Work-Ready Skills**

Delegates leave with practical tools, templates and methods they can apply immediately at work.

### **Better Institutional Results**

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

### **Sponsor-Friendly**

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

### **Professional Recognition**

Delegates receive training documentation and a certificate of completion after successful participation.

## Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

### Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa

Vic Falls, Zimbabwe

Livingstone, Zambia

### East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda

Kampala, Uganda

Nairobi,

Zanzibar, Tanzania

### West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana

Port Louis, Mauritius

### International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

### Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning

Remote Teams

Flexit

### Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite

Custom Dates

Group Training

## Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

[Register / Apply Online](#)

[View Full Course Page](#)

## About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training

NGO Capacity Building

Corporate Workshops

Online Learning

Face-to-Face Training

Certifica

## Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

<b>Organisation / Department</b>	
<b>Delegate Name(s)</b>	
<b>Approved Course</b>	Risk assessment and control
<b>Preferred Delivery Mode</b>	<input type="checkbox"/> Online <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Organisation-Based Training
<b>Preferred Training Venue / Date</b>	
<b>Estimated Number of Delegates</b>	
<b>Budget / Vote Number</b>	
<b>Contact Person</b>	
<b>Email / Mobile</b>	

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Authorised Name

\_\_\_\_\_  
Signature / Stamp

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Date