MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Accounting, Finance and Budgeting

Auditing for Internal Auditors and Procurement Management

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD3024	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

View Online Course Page

Course Overview

This course is designed to equip internal auditors and procurement professionals with practical skills to enhance transparency, accountability, and compliance in procurement processes. It focuses on strengthening internal audit functions while addressing risks, fraud prevention, and governance in procurement systems.

Offered by **Magna Skills**, this course combines international auditing standards with real-world procurement practices in government, NGOs, and corporate environments, ensuring participants gain actionable knowledge to improve organizational performance and integrity.

Course Outcomes

By the end of this course, participants will be able to:

1. Strengthen internal auditing practices within procurement functions
2. Identify and mitigate procurement risks and fraud
3. Apply auditing standards to procurement processes
4. Improve compliance with procurement policies and regulations
5. Enhance transparency and accountability in procurement systems

Course Outline / Curriculum

1. Fundamentals of Internal Auditing in Procurement

- Role of internal auditors in procurement oversight and governance
- Key auditing principles and standards applicable to procurement

2. Procurement Planning and Audit Considerations

- Auditing procurement plans and budgeting processes
- Ensuring alignment between procurement plans and organizational goals

3. Risk Assessment in Procurement Processes

- Identifying procurement risks and vulnerabilities
- Risk-based auditing approaches in procurement

4. Procurement Policies and Regulatory Compliance

- Reviewing compliance with procurement laws and policies
- Assessing adherence to donor and institutional guidelines

5. Tendering and Bidding Process Audits

- Evaluating transparency in tendering and bid evaluation
- Detecting irregularities and unethical practices

6. Contract Management and Audit Controls

- Auditing contract award, execution, and monitoring
- Ensuring value for money and contract compliance

7. Fraud Detection and Prevention in Procurement

- Identifying common procurement fraud schemes
- Implementing internal controls to prevent fraud

8. Supplier Evaluation and Performance Audits

- Assessing supplier selection and evaluation processes
- Monitoring supplier performance and contract delivery

9. Audit Reporting and Communication

- Preparing effective audit reports with actionable recommendations
- Communicating audit findings to stakeholders

10. Strengthening Internal Controls and Governance

- Designing strong internal control systems for procurement
- Enhancing accountability and continuous improvement

Target Audience

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairobi
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flexible

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training

support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Auditing for Internal Auditors and Procurement Management
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue /Date	
Estimated Number ofDelegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____